

Date: 01 October 2018
Our Ref: Wade Stevens
Your Ref:

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To Whom It May Concern

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Offices also at
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Incorporating:

Wade Stevens & Co.
Solicitors

Pumfrey
& Lythaby
Solicitors

Estd. 1972

Re: Closure of Messrs. Wade Stevens & Co. Solicitors

I am writing to advise you that Mr Paul Stevens has decided to retire and as such the firm of Messrs. Wade Stevens & Co. Solicitors ceased trading on Friday 28 September 2018. We are extremely pleased that all their other staff members have joined this firm and will be based in our Orpington office as the offices in Petts Wood have been temporarily closed for refurbishments.

All active files, deeds, Wills, Powers of Attorney and other documents have been transferred to this firm. All matters will continue to be dealt with as per before by the same individuals except that:-

1. all property matters will now be supervised by our Mr Jasdeep Singh Jandu who is a Solicitor and a Director at this firm; and
2. the matters previously under the conduct of Mr Paul Stevens will now be dealt with by me from our Sevenoaks office.

We will of course continue to honour the quotes and cost estimates issued by Messrs. Wade Stevens & Co. Solicitors.

Our accounts department is working on urgent basis in order to ascertain the financial position of each file. As soon as this is done you will be advised of the sums that we have received in our client account on your behalf from Messrs. Wade Stevens & Co. Solicitors.

I am duty bound to point out that you have the right to have your matter transferred to another firm of your choice. If you wish to exercise this option please confirm the same in writing and ask your chosen solicitors to contact us direct with the usual letter of authority.

If you are happy for us to continue dealing with your matter you do not need to do anything.

I would like to welcome you to this firm as a client and we look forward to being of service to you, your family and friends as and when required. We believe in building long term relations!

For further information about this firm and to see all areas of law covered by us please visit www.manaksolicitors.co.uk.

Yours sincerely



Surinder Singh Manak LL.B (Hons.)
Solicitor & Managing Director

